



Early Years Application

Accessing the App – Health Visitors, Managers and Administrators

Note: Before you complete any assessments in the child profile, please ensure that you're in the correct child profile by checking the child's demographic information. It's advisable to only have one Early Years or Early Education session open at a time.

Help Guide Quick links:

[Which devices can you use to access the app](#)

[Logging On](#)

[How to access the Early Years app by downloading it from the app store](#)

[How to access the application through a web browser](#)

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Which devices can you use to access the app

You can access the Early Years application on a web browser on any device with Wi-Fi or an LTE connection.

Additionally, you have the option to download the Early Years app from the Android or iOS app stores. The app can be used on a smartphone or tablet with a Wi-Fi or LTE connection.

Note: Health Visitors who have downloaded the app will not be able to create new children and carers or edit personal and contact details within the app. To perform these actions, you will need to use the web browser version.

Logging on

Existing staff members will already have had their accounts created and configured in Early Years. You'll receive an email before the go-live date containing a URL link to the application and details of how to log on. Follow the instructions in the email to log on via the web browser.

Health Visitors also have the option of downloading the Early Years app and logging in through the app. Both options are outlined below.

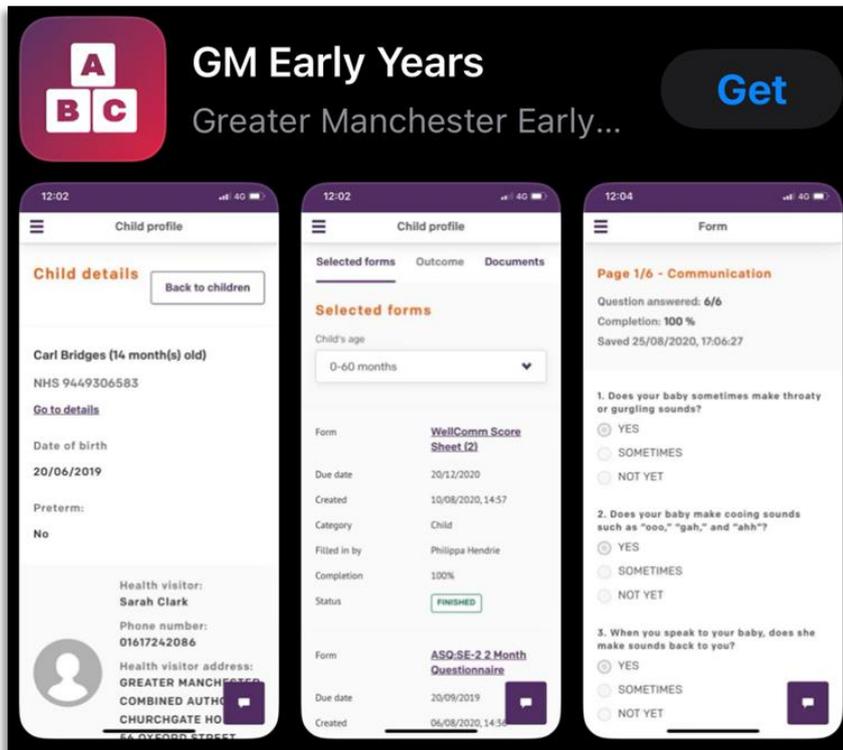
How to access the Early Years app by downloading it from the app store.

Note: Any user can download the app; however, it is optimized for the Health Visitor role.

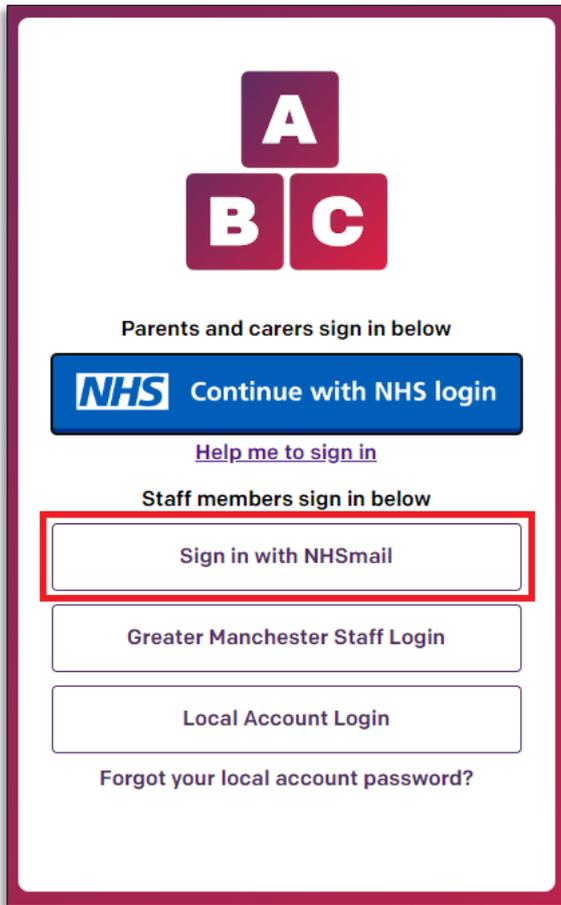
Open the App Store on your smartphone or tablet.



'Search' 'GM Early Years app' and download it. Open the app from your phone or tablet and follow the below instructions to login.



Open the app and 'click' 'Sign with NHSmail'.



Parents and carers sign in below

NHS Continue with NHS login

[Help me to sign in](#)

Staff members sign in below

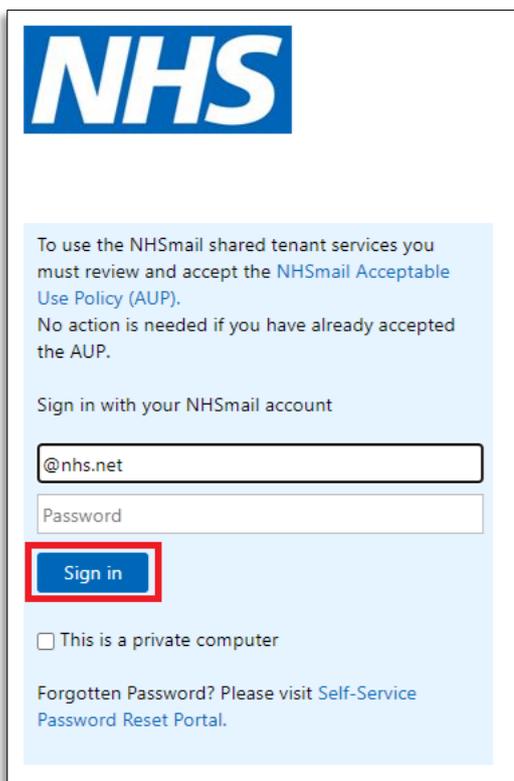
Sign in with NHSmail

Greater Manchester Staff Login

Local Account Login

[Forgot your local account password?](#)

Enter your NHS.net email address and password (the same one you log in with for work) and click 'Sign in'.



NHS

To use the NHSmail shared tenant services you must review and accept the [NHSmail Acceptable Use Policy \(AUP\)](#). No action is needed if you have already accepted the AUP.

Sign in with your NHSmail account

@nhs.net

Password

Sign in

This is a private computer

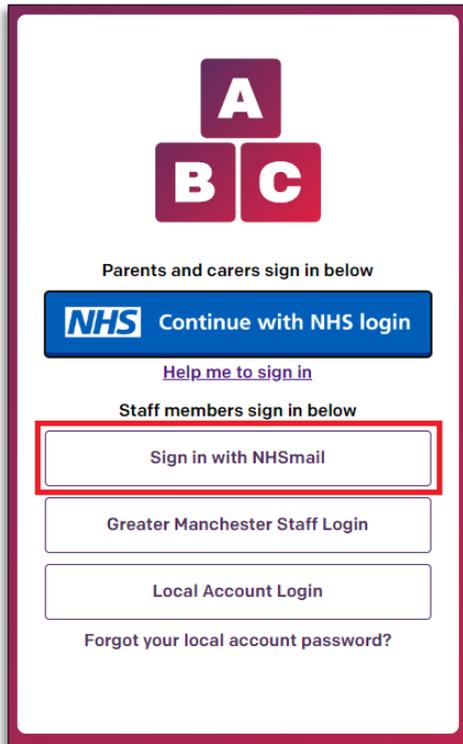
Forgotten Password? Please visit [Self-Service Password Reset Portal](#).

How to access the application through a web browser.

Note: Available to Health Visitors, Health Managers and Administrators.

You will receive an email with the log-in details. You can copy the URL link in the email into your web browser. You can also use this link: <https://earlyyears.greatermanchester.org.uk>

Copy <https://earlyyears.greatermanchester.org.uk> and paste it into your web browser. **Click** **‘Sign with NHSmail’**.



Parents and carers sign in below

NHS Continue with NHS login

[Help me to sign in](#)

Staff members sign in below

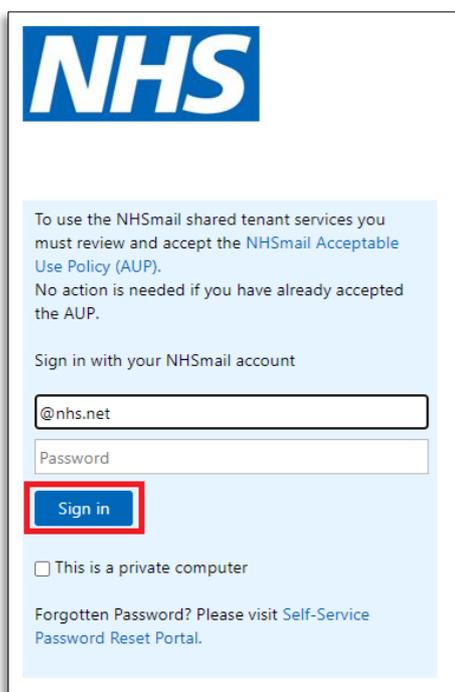
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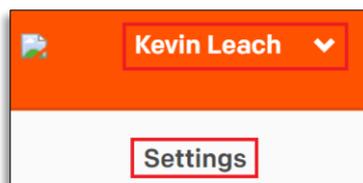
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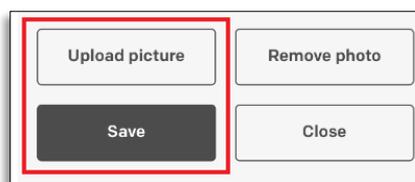
Adding a profile photo

If you wish to add a photo to your profile, which will be visible to others, within the Early Years application select the icon with your name at the top right of the screen and select **Settings**.



Note: This takes you to the Launchpad (which you will have accessed already if you logged into the application using the web browser).

Select **Upload picture**, select the photo you wish to use and select **Save**



Return to the Early Years browser and refresh the page in order to display the photo

Further help and support

If you need support with the Early Years app please email: gmhscp.gmdpsupport@nhs.net

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